

**RANCHO SANTIAGO COMMUNITY COLLEGE DISTRICT (RSCCD)
2323 North Broadway Room 107
Santa Ana, California**

**BOARD FACILITIES COMMITTEE MEETING (Hybrid)
Monday, December 9, 2024**

MINUTES

1. PROCEDURAL MATTERS

1.1 Call to Order

The meeting was called to order at 8:01 a.m. by Mr. Phillip Yarbrough.

Other committee members present: Mr. Zeke Hernandez and Mr. David Crockett.

Staff present: Ms. Claire Coyne (Zoom), Ms. Debra Gerard, Ms. Madeline Grant (Zoom), Ms. Iris Ingram, Dr. Jeannie Kim (Zoom), Mr. Tae Kim (Zoom), Ms. Carrie Matsumoto, Mr. Joe Melendez, Dr. Annebelle Nery (Zoom), Ms. Kristin Olson, Mr. Enrique Perez, and Ms. Maria Vicencio as record keeper.

1.2 Pledge of Allegiance to the United States Flag

The pledge of allegiance was led by Mr. Phillip Yarbrough, RSCCD Board of Trustees.

1.3 Public Comment

Ms. Stephanie Clark spoke regarding Item 2.14 (Review of Approval of Joint Use Lease with Vista Charter Public Schools for a Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1).

1.4 Approval of Minutes

It was moved by Mr. Crockett and seconded by Mr. Hernandez to approve the minutes of November 4, 2024. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

1.5 Approval of Consent Calendar

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve the recommended action on the following items on the Consent Calendar with the exception of Items **2.1** (Review of Approval of Agreement with PBK Architects, Inc. for Architectural and Engineering Services for Building B ADA Restroom Retrofit at Santiago Canyon College), **2.2** (Review of Approval of Agreement with Ninyo and Moore Geotechnical & Environmental Sciences Consultants for On-Call Geotechnical Engineering Consulting Services), **2.3** (Review of Approval of Agreement with OCMI, Inc. for On-Call Cost Estimating Consulting Services), **2.4** (Review of Approval of Agreement with Chambers Group for On-Call CEQA Consulting Services), **2.5** (Review of Approval of Amendment to Agreement with HL Construction Management for On-Call Cost Estimating Consulting Services), **2.12** (Review of Approval of Rejection of all Bids for Bid #1466 Districtwide Rekey Project at Santa Ana College, Orange County Sheriff's Regional Training Academy, Digital Media Center, and Santiago Canyon College) and **2.14** (Review of Approval of Joint Use Lease with Vista Charter Public Schools for a Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1) pulled by committee members. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.6 Review of Approval of Early Access Right of Entry Agreement with Ednovate Inc. for the Orange County Sheriff's Regional Training Academy, property located at 15991 Armstrong Ave, Tustin, California

The committee approved to recommend to the full board approval of the Early Access Right of Entry Agreement with Ednovate Inc. for the Orange County Sheriff's Regional Training Academy, property located at 15991 Armstrong Ave, Tustin, California as presented.

2.7 Review of Approval of Agreement with Westgroup Design, Inc. for Architectural and Engineering Services for ITS Center Reconfiguration at Santa Ana College

The committee approved to recommend to the full board approval of the agreement with Westgroup Design, Inc. for Architectural and Engineering Services for ITS Center Reconfiguration at Santa Ana College as presented.

2.8 Review of Ratification of Change Order #1 for PMK Professional Inc., for Bid #1454 Building M Electrical Reroute at Santa Ana College

The committee approved to recommend to the full board approval of the ratification of Change Order #1 for PMK Professional Inc., for Bid #1454 Building M Electrical Reroute at Santa Ana College as presented.

- 2.9 Review of Acceptance of Completion of Bid #1454 Building M Electrical Reroute Project at Santa Ana College and Approve a Notice of Completion
The committee approved to recommend to the full board approval of the acceptance of completion of bid #1454 building M electrical reroute project at Santa Ana College and approve a notice of completion as presented.
- 2.10 Review of Acceptance of Completion of Bid #1454 Building M Electrical Reroute Project at Santa Ana College and Approve a Notice of Completion
The committee approved to recommend to the full board approval of the acceptance of completion of bid #1454 building M electrical reroute project at Santa Ana College and approve a notice of completion as presented.
- 2.11 Review of Ratification of Award of Bid #1465 Buildings A and B Siding Repairs Project at Santiago Canyon College
The committee approved to recommend to the full board approval of the ratification of award of bid #1465 buildings A and B siding repairs project at Santiago Canyon College as presented.
- 2.13 Review of Approval of Rejection of all Bids for Bid #1467 Stormwater Management Site Improvements Project at Santa Ana College
The committee approved to recommend to the full board approval of the rejection of all bids for bid #1467 stormwater management site improvements project at Santa Ana College as presented.
- 2.15 Review of Approval of Notice of Exemption – California Environmental Quality Act for the Santa Ana College Digital Media Center Site Improvements Project
The committee approved to recommend to the full board approval of the approval of notice of exemption – California Environmental Quality Act for the Santa Ana College Digital Media Center site improvements project as presented.

2. REVIEW OF FACILITIES ITEMS

Items 2.6, 2.7, 2.8, 2.9, 2.10, 2.11, 2.13, 2.15 were approved as part of Item 1.5 (Consent Calendar)

2.1 Review of Approval of Agreement with PBK Architects, Inc. for Architectural and Engineering Services for Building B ADA Restroom Retrofit at Santiago Canyon College

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to recommend to the full board approval of the agreement with PBK Architects, Inc. for architectural and engineering services for building B restroom retrofit at Santiago Canyon College as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.2 Review of Approval of Agreement with Ninyo and Moore Geotechnical & Environmental Sciences Consultants for On-Call Geotechnical Engineering Consulting Service

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to recommend to the full board approval of the agreement with Ninyo and Moore Geotechnical & Environmental Sciences Consultants for on-call geotechnical engineering consulting services as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.3 Review of Approval of Agreement with OCMI, Inc. for On-Call Cost Estimating Consulting Services

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to recommend to the full board approval of the agreement with OCMI, Inc. for on-call cost estimating consulting services as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.4 Review of Approval of Agreement with Chambers Group for On-Call CEQA Consulting Services

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to recommend to the full board approval of the agreement with Chambers Group for on-call CEQA consulting services as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.5 Review of Approval of Amendment to Agreement with HL Construction Management for On-Call Cost Estimating Consulting Services

It was moved by Mr. Hernandez and seconded by Mr. Crockett to approve to recommend to the full board approval of the amendment to agreement with HL Construction Management for on-call cost estimating consulting services as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.12 Review of Approval of Amendment to Agreement with HL Construction Management for On-Call Cost Estimating Consulting Services

It was moved by Mr. Crockett and seconded by Mr. Yarbrough to approve to recommend to the full board approval of the rejection of all bids for bid #1466 districtwide rekey project at Santa Ana College, Orange County Sheriff's Regional Training Academy, Digital Media Center, and Santiago Canyon College as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett, Mr. Hernandez and Mr. Yarbrough.

2.14 Review of Approval of Joint Use Lease with Vista Charter Public Schools for a Portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1

It was moved by Mr. Crockett and seconded by Mr. Yarbrough to approve to recommend to the full board approval of the joint use lease with Vista Charter Public Schools for a portion of Digital Media Center Site (1300 S. Bristol Street, Santa Ana, CA 92706) Pursuant to Education Code §81378.1 as presented. Discussion ensued. The motion carried with the following vote: Aye – Mr. Crockett and Mr. Yarbrough. Nay- Mr. Hernandez.

3. ADJOURNMENT

3.1 Committee Chair adjourns the Meeting

Mr. Yarbrough declared the meeting adjourned at 8:34 a.m.

Minutes approved: February 18, 2025